

SafeSkate Training and Background Checks for Locker room Volunteers

Volunteers that will be working in locker rooms for the ice show and competitions are required to have Safe Skate training and a background check. SafeSkate training and background checks are accessed through the **U.S. Figure Skating Members Only site**, through the process below.

For those with a U.S. Figure Skating Membership Account (Club Members)

1. Log into your Members Only account at usfsaonline.org.
2. Click red bar: “Your member compliance is NOT COMPLETE,” or the U.S. Figure Skating SafeSport icon and all compliance items are in the blue box that will appear on the screen.
3. For SafeSport Initial Training, click red “BEGIN” button.
 - a. Enter your member number.
 - b. Validate the information is yours.
 - c. Complete the Account Setup, create a password.
 - d. You will need access to the email address entered to validate the email before you can begin the training.
4. For a Background Check, click the red “BEGIN” button.
 - a. You will be required to validate your information before being sent to the National Center for Safety Initiatives in a new window. Based on your role, if you are directed to payment, it must be collected before you can begin the background check.
 - b. Please have your Social Security Number, past addresses and driver’s license

For those without a U.S. Figure Skating Membership Account (Learn to Skate members)

1. Go to the Members Only site
2. Click “Non-Member? Create Account” link.
3. Enter profile information and set a password on following page.
4. Click the U.S. Figure Skating SafeSkate icon.
5. All compliance items are in the blue box at the top of the page. Follow steps “a” and “b” from above to complete the SafeSkate training and NCSI background check.

TROUBLESHOOTING: If you are not directed to the NCSI site to complete a background check, or to the U.S. Center for SafeSport to complete the SafeSkate training, the pop-ups on your internet browser may be blocked. Please enable pop-ups

PLEASE NOTE: It can take up to 48 hours to receive updated compliance status information regarding the SafeSport Training. It takes 5-10 business days for the NCSI background check to be completed, with an additional 1-2 business days for the updated compliance status to appear on your Member Profile.