

# SERVICE HOUR FORM

## ST. CLAIR SHORES FIGURE SKATING CLUB

DATE:

SKATER'S NAME :



NUMBER  
OF  
HOURS  
WORKED:

### SERVICE HOUR REQUIREMENTS

1. Each First Club member must complete a minimum of 30 Service Hours between August 1<sup>st</sup> & July 31<sup>st</sup> of the next year.
2. Adult members must complete 10 hours.
3. Service Hours can be earned by donating your time for any Club event listed below.
4. It is the member's responsibility to fill out S. Hr. Form & place it in the office door slot.
5. Service Hour Form must be signed by Chairperson for the event.
6. If you are submitting receipts for food or other items, please attach your receipts with your form.
7. Keep a copy for your records.
8. Monthly Svc. Hr. updated list will be posted outside office door.
9. When Svc. Hrs. are completed, a credit will be issued to your account.
10. Any member who completes 20 add'l hrs. by May 1<sup>st</sup> will receive 1 free banquet ticket.

EVENT  
WORKED:

### SERVICE HOURS – VOLUNTEER JOBS

#### MEMBERSHIP:

Recruitment  
Orientation

#### SEND OFFS:

Midwestern  
Nationals

#### REFLECTIONS ON ICE:

Committee Chairs  
Registration  
Costumes  
Tickets  
Volunteers  
Picture Day  
Raffle  
Program  
Program Ads  
Program Sales  
Publicity  
Set / Props  
Sweatshirts  
Flowers  
Telegrams  
Arena Decorations  
Security  
Set up / Tear Down  
Parent Packet

#### AUTUMN CLASSIC:

Committee Chairperson  
Registration  
Practice Ice  
Announcers  
Ice Monitors  
Hospitality: Judges  
Hospitality: Coaches  
Judges Gifts  
Transportation for  
Judges  
Program  
Flower Table  
Competition Dress Sale  
Set up / Tear Down  
Competitors Gifts  
Vendors

POINTSETTIA SALE  
CHEESECAKE SALE

PUBLICITY

COMMUNITY RELATIONS

CORPORATE SPONSORS

AWARDS BANQUET

ICE MONITORS

USED DRESS/ SKATE SALE

TEST SESSIONS

VALIDATED  
BY:

